



COMPASS LEARNING QUICKSTART

To get started, <u>Students (via PC, Mac or Chromebook)</u>

Login Page: <u>Student Portal</u> - <u>http://www.cms.k12.nc.us/Pages/StudentPortal.aspx</u> Click on green <u>CompassLearning</u> banner. Login with your network credentials. *See below*.

- Username:
 - o <u>cmssites\studentID</u>
- Password:
 - For K-3 students (birthday) yyyymmdd
 - For 4-12 students (birthday) yymmdd; if you are new to CMS, YYYYMMDD

Ensure you logoff the PC, Mac or Chromebook when you are done using CompassLearning.

!! For more information and instructional videos, visit http://cmscompasslearning.weebly.com.

Initial Setup for accessing *CompassLearning* via Puffin Academy on iPad:

- 1. Open the Puffin Academy app.
- 2. On the Puffin Academy home/welcome page, tap the icon for the Puffin Academy Portal.
- 3. If you are already on the Puffin Academy Portal page, on the search box at the top right of the screen, type **Charlotte** and tap the magnifying glass.



4. In the search results, find the Charlotte-Mecklenburg student portal app and tap on it.

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- 5. Now click the Install link. This will "install" a shortcut/link to the Charlotte-Mecklenburg student portal on the Puffin Academy home/welcome page.
- 6. When a pop-up comes up asking if you want to install the app, tap OK.

Accessing Puffin Academy after the initial installation is complete

- 1. Open the Puffin Academy app.
- 2. On the Puffin Academy home/welcome page, tap the icon for the Charlotte-Mecklenburg Schools Student Portal.
- 3. You will be directed to the Charlotte-Mecklenburg student portal page.
- 4. Find and tap on CompassLearning banner.
- 5. Login using your network credentials, you will then be logged in to your CompassLearning.